

INSTITUTE OF DIRECTORS-GHANA

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2019

DEKHAB ASSOCIATES

Chartered Accountants & Management Consultants
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INSTITUTE OF DIRECTORS-GHANA

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INSTITUTE OF DIRECTORS-GHANA

GENERAL INFORMATION

COUNCIL AND REGISTERED OFFICE

Mr. Rockson Kwesi Dogbegah	President
Mad. Nadine Amuah Oduro	Vice President
Prof. John Bright Kobla-Aheto	Member
Daniel Kobla-Glymin (Esq.)	Member
Mrs. Comfort Oduro-Nyarko	Member
Mr. Emmanuel Asante	Member
Mr. Henry Agyeman Boateng	Member
Mr. Boris Malinka Kombat	Member
Mr. Richard Nana Gyau Amoah	Member
Rev. (Mrs.) Angela Carmen Appiah, Ag. Chief Executive Officer IMC, Chair (September 2018 – August 2019)	Member/ Secretary
Mrs. Rosalyn Darkwa, Chief Executive Officer (August 2019 - February 2020)	Member

Registered Office:

Teinor Street
Dzorwulu, Accra

Bankers:

Standard Chartered Bank
Ghana Ltd
Liberia Road, Accra

National Investment Bank
Ghana Ltd. Spintex Road

Independent Auditors:

Dekhab Associates
Chartered Accountants &
Management Consultants
P.O. Box AH 1295
Achimota, Accra

INSTITUTE OF DIRECTORS-GHANA

REPORT OF THE COUNCIL

The Institute of Directors-Ghana was established on the 21st day of May 1999 as a body corporate registered under guarantee. The Institute is now registered under the Professional Bodies Act 1973 NRCD 143. The Council has the pleasure of presenting its report and the financial statements for the year ended 31st December, 2019 and report thereon as follows:

1. MANDATE

The object of the Institute is to promote the practice of good Corporate Governance;- encourage members to improve upon their professional development;- promote and safeguard the interest of Directors of companies to carry out their duties competently, fearlessly and in good faith;- engender investor confidence in the management of corporate bodies;- provide guidelines for appropriate conduct of Directors to enable them strive for the highest standards in ethical behaviour and create wealth for Shareholders.

2. FINANCIAL RESULTS

The Council in submitting to the members the financial statements of the Institute for the year ended 31st December, 2019 report as follows:

	2019	2018
	GH¢	GH¢
Total Income	913,361	229,989
Less Total Expenditure	(923,193)	(292,325)
Net Deficit	(9,832)	(62,336)

This is a marked improvement of last year's financial results as a result of intensive revenue generation and operational efficiency undertaken by the Council.

3. STATEMENT OF COUNCIL RESPONSIBILITIES

The Council is responsible for the preparation of the financial statements for each financial year which gives a true and fair view of the state of affairs of the Institute and the results and cash flows for that period. In preparing these financial statements, the Council has selected relevant accounting policies and then applied them consistently, made judgments and estimates that are reasonable and prudent and followed International Financial Reporting Standards (IFRS) for Small and Medium Sized Entities (SMEs)

The Council is responsible for ensuring that the Institute keeps proper accounting records that disclose with reasonable accuracy at any time the financial position of the Institute. The Council is also responsible for safeguarding the assets of the Institute and taking reasonable steps for the prevention and detection of fraud and other irregularities.

4. GOING CONCERN

The Council has made an assessment of the Institute's ability to continue as a going concern and has no reason to believe that the Institute will not continue as a going concern in the years ahead.

5. FINANCIAL REPORTING FRAMEWORK

The Institute adopted the International Financial Reporting Standards for Small and Medium Sized Entities (SMEs) as its reporting frame work. As a result, the attached financial statements have been prepared in accordance with IFRS for SMEs.

6. APPROVAL OF FINANCIAL STATEMENTS

The financial statements of the Institute were approved by the Council on the 8th of October 2020.

and signed on its behalf by



.....
PRESIDENT

Dated: 8th of October 2020.



.....
CHIEF EXECUTIVE OFFICER

Dated: 8th of October 2020.



DEKHAB ASSOCIATES

(Chartered Accountant & Management Consultants)

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REPORT OF THE INDEPENDENT AUDITORS

TO THE MEMBERS OF THE INSTITUTE OF DIRECTORS-GHANA

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the **INSTITUTE OF DIRECTORS-GHANA** (“the Institute”), which comprises the Statement of financial position as at 31st December, 2019, the Statement of comprehensive income, the Statement of accumulated fund, the Statement of cash flows for the year ended 31st December 2019, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion and to the best of our information and according to the explanations given to us, the accompanying financial statements provide the information required by the Companies Act, 2019 (Act 992) in the manner so required and presents fairly in all material respects, the financial position of the **INSTITUTE OF DIRECTORS-GHANA** as at 31st December, 2019 and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS) for SMEs.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those Standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Institute in accordance with the International Code of Ethics for Professional Accountants (including International Independence Standards) (the code) issued by the International Ethics Standards Board for Accountants (IESBA) and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Statements and Auditor’s Report Thereon

The Institute’s Council is responsible for the other information. The other information comprises the information included in the report of the council, but does not include the financial statements and our auditor’s report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Council and Those Charged with Governance for the Financial Statements

The Council is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards (IFRS) for SMEs.

This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2019 (Act 992) for safeguarding of the assets of the Institute and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council is responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council either intends to liquidate the Institute or to cease operations, or has no realistic alternative but to do so.

The Council is also responsible for overseeing the Institute's financial reporting process.

Responsibilities of the Auditors for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards on Auditing, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Institute's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures

statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Institute to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

Compliance with the requirements of section 137 and seventh schedule of the Companies Act, 2019 (Act 992) of Ghana

(a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.

(b) In our opinion, proper books of account as required by law have been kept by the Institute so far as it appears from our examination of those books

(c) The Statement of Financial Position, the Statement of Comprehensive Income, the Statement of Accumulated Fund and the Statement of Cash Flows dealt with by this Report are in agreement with the books of accounts.

The engagement partner on the audit resulting in this independent auditor's report is **Celestine Seth Habadah (ICAG/P/1024)**

Dehhab Associates

DEKHAB ASSOCIATES (ICAG/F/2020/166)

Chartered Accountants & Management Consultants

Accra

Dated: ... 8 - 10 - 2020

INSTITUTE OF DIRECTORS-GHANA
STATEMENT OF COMPREHENSIVE INCOME & ACCUMULATED FUND
FOR THE YEAR ENDED 31ST DECEMBER 2019

Statement of Comprehensive Income:

	Notes	2019 GH¢	2018 GH¢
Income	3	913,361	229,989
Direct Programme Expenses	10	(570,246)	(154,787)
General and Administrative Expenses	11	(352,947)	(137,538)
Net Deficit for the Year		(9,832)	(62,336)

Statement of Accumulated Fund:

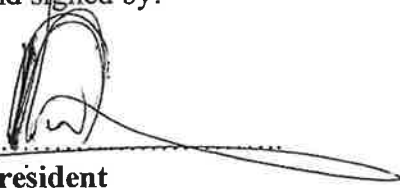
	2019 GH¢	2018 GH¢
Balance as at 1 st January	(48,666)	13,670
Prior year Adjustment (note 12)	2,180	-0-
Net Deficit for the year	(9,832)	(62,336)
Balance as at 31 st December	(56,318)	(48,666)

The accounting policies and notes on pages 11 to 17 form an integral part of these financial statements.

INSTITUTE OF DIRECTORS-GHANA
STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER, 2019

	Notes	2019 GH¢	2018 GH¢
Assets			
Non-Current Assets			
Property, Plant and Equipment	7	8,502	1,983
Current Assets			
Receivables & Prepayments	9	-	55,000
Cash & Cash Equivalents	6	10,895	38,669
		10,895	93,669
Total Assets		19,397	95,652
 Accumulated Fund and Liabilities:			
Accumulated Fund		(56,318)	(48,666)
Liabilities:			
Loan	8	4,815	130,218
Payables & Accruals	5	70,900	14,100
Total Liabilities		75,715	144,318
Accumulated Fund and Total Liabilities		19,397	95,652

The financial statements on pages 8 to 17 were approved by the council on 8th of October 2020. and signed by:


President


Chief Executive Officer

The accounting policies and notes on pages 11 to 17 form an integral part of these financial statements.

INSTITUTE OF DIRECTORS-GHANA
CASH FLOW STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER, 2019

	2019	2018
	GH¢	GH¢
Cash Flow from Operating Activities		
Net Deficit	(9,832)	(62,336)
Depreciation	5,031	4,270
Changes in Working Capital:		
(Increase) in inventory	-0-	5,499
(Increase) in Receivables and Prepayments	55,000	(55,000)
Increase in Accruals and Payables	56,800	9,900
Net Cash Outflow from Operating Activities	106,999	(97,667)
Cash Flow from Investing Activities		
Purchase of Fixed Assets	(9,370)	(6,060)
Net Cash Outflow from Investing Activities	(9,370)	(6,060)
Cash flow from Financing Activities		
Loan	(125,403)	130,218
Net cash Inflow from Financing activities	(125,403)	130,218
Net Decrease in Cash and Cash Equivalent	(27,774)	26,491
Changes in Cash and Cash Equivalent During the Year:		
Cash & cash Equivalent as at 1st January	38,669	12,178
Net Decrease in cash & cash equivalent	(27,774)	26,491
Cash & cash Equivalent at the end of the year	10,895	38,669

The accounting policies and notes on pages 11 to 17 form an integral part of these financial statements

INSTITUTE OF DIRECTORS – GHANA
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER, 2019

1. GENERAL INFORMATION

The Institute of Directors-Ghana is domiciled in Ghana with its registered office and principal place of business at Teinor Street –Dzorwulu, Accra

2. SIGNIFICANT ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared in the historical cost except for financial instruments and other assets that are stated at fair value. The financial statements are presented in Ghana Cedi which is the company's functional currency.

The significant accounting policies adopted and applied consistently in the preparation of the financial statements are as follows:

b. Statement of Compliance

These financial statements have been prepared in compliance with International Financial Reporting Standards (IFRS) for Small and Medium-Sized Entities (SMEs) and issued by International Accounting Standards Board (IASB).

c. Going Concern

The Council has made an assessment of the Institute's ability to continue as a going concern and is satisfied that it has the resources to continue in business for the foreseeable future. Further, the Council is not aware of any material uncertainties that may cast significant doubt on the Institute's ability to continue as a going concern. Therefore, the financial statements continue to be prepared on the going concern basis.

d. Revenue Measurement and Recognition

Revenue is recognised at the fair value of the consideration received or receivable. Members' dues are recognized as income in the period in which they are received. Interest revenue is recognized as the interest accrues.

e. Property, Plant and Equipment

Items of Property, Plant and Equipment are reported at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided on the straight-line basis on all property, plant and equipment. The rates of depreciation are based on the following;

Furniture	-	20%
Equipment	-	20%
Office Printer and Computer	-	33 1/3%

f. Inventories

Inventories mainly stationery are valued and reported at cost when they exist. Cost includes those expenses incurred in bringing each item to its present location and condition.

g. Transaction and Balances

Transactions denominated in foreign currency are translated into Ghana Cedis at the rate of exchange ruling at the transaction date. Assets and liabilities denominated in foreign currencies are translated into Ghana Cedis at the rate of exchange ruling at the Statement of Financial Position date.

Exchange differences arising are reported in the Statement of Comprehensive Income.

h. Trade and Other Receivables

Trade and other receivables are amounts due from customers for merchandise sold or services performed in the ordinary course of business. If collection is expected in one year or less (or in the normal operating cycle of the business if longer), they are classified as current assets. If not, they are presented as non-current assets.

i. Trade and Other Payables

Trade and other payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less (or in the normal operating cycle of the business if longer). If not, they are presented as non-current liabilities.

j. Provisions

Provisions are made when: the Institute has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognized even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are made at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to passage of time is recognized as interest expense.

k. Cash and Cash Equivalents

Cash and cash equivalents are defined as cash and bank balances, bank overdraft and investment in marketable securities that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

For the purpose of the Statements of Cash Flow, cash and cash equivalents comprise cash in hand, deposits held at call with banks, and investments in money market instruments.

l. Loans

Other financial liabilities including borrowing are initially reported at fair value net of transaction cost.

INSTITUTE OF DIRECTORS – GHANA
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED

31ST DECEMBER, 2019

	2019	2018
	GH¢	GH¢
3. INCOME		
Admission fees	199,583	13,500
Subscription	49,450	30,100
Professional Certificate in Corporate Governance(PCCG)	-0-	160,619
African Corporate Governance Network(ACGN) Conference	113,199	-0-
Book Sale	8,530	7,930
Sponsorship & Donation	403,751	17,840
Seminars & Training	138,848	-0-
Total	913,361	229,989
4. GENERAL EXPENSES INCLUDE		
	2019	2018
	GH¢	GH¢
Auditors Remuneration	2,500	2,000
Depreciation	5,031	4,270
Total	7,531	6,270
5. PAYABLES & ACCRUALS		
	2019	2018
	GH¢	GH¢
Accruals:		
Audit Fee	2,500	2,000
Accountancy Fee	3,000	2,000
PAYE (Income tax)	5,529	-0-
SSNIT (Tier 1 & 2)	12,795	-0-
Withholding Taxes	814	-0-
Salaries	18,549	-0-
Advertisement	-0-	8,000
Accrued Office expenses	5,120	2,100
Total Accruals	48,307	14,100
Payables:		
Enclave Africa	1,000	-0-
Happy Wood	600	-0-

Arteffects and Trading Enterprise Limited	6,493	-0-
Springboard Roadshow Legacy	14,500	-0-
Total Payables	22,593	-0-
Total Accruals and Payables	70,900	14,100

6. CASH AND BANK

	2019 GH¢	2018 GH¢
Cash	640	229
Bank	10,255	38,440
Total	10,895	38,669

7a.PROPERTY, PLANT & EQUIPMENT - 2019

	Furniture & Fittings GH¢	Office Equipment GH¢	Computers GH¢	Total GH¢
Balance as at 1 st January 2019	7,662	4,795	11,700	24,157
Acquisition for the period	800	3,200	5,370	9,370
Balance as at 31st December 2019	8,462	7,995	17,070	33,527
Depreciation				
Balance as at 1 st January 2019	6,941	4,794	10,439	22,174
Prior year adjustment	-0-	-0-	(2,180)	(2,180)
Charge for the Period	881	640	3,510	5,031
Balance as at 31st December 2019	7,822	5,434	11,769	25,025
Net Book Value				
31st December, 2019	640	2,561	5,301	8,502

7b.PROPERTY, PLANT & EQUIPMENT - 2018

	Furniture & Fittings GH¢	Office Equipment GH¢	Computers GH¢	Total GH¢
Balance as at 1 st January, 2018	6,762	4,795	6,540	18,097
Acquisition for the period	900	-0-	5,160	6,060
Balance as at 31st December, 2018	7,662	4,795	11,700	24,157
Depreciation				
Balance as at 1 st January, 2018	6,571	4,794	6,539	17,904
Charge for the Period	370	-0-	3,900	4,270
Balance as at 31st December 2018	6,941	4,794	10,439	22,174
Net Book Value 31st December,2018	721	1	1,261	1,983